JOB OPENING ANNOUNCEMENT

Women's Funding Network	**Job Title:** Researcher, Feminist Philanthropy
Department: Data and Insights	**Supervisor**: Director, Data and Insights
Compensation: $85,000-105,000 100% paid health/dental/vision/long-term disability/FSA up to $1,800/month, generous paid time off and flexible work schedule and 401k match	**Status:** Exempt, Full-time, Regular

Location: Remote/telecommute. East coast preferred; U.S.-based candidate only. A minimum of four national travel trips required. To support fully remote staff and sustainable work schedules, the candidate must be available to collaborate online between 12 p.m. – 4 p.m. ET Monday – Friday and can adjust work week to include evening hours for special events or travel.

Incomplete applications will not be considered.
AI-generated cover letters or writing samples will result in automatic rejection.

How to apply: Submit a cover letter, 1-2 page writing sample, text-only resume in .docx format, and the contact information for three professional references, to hr@womensfundingnetwork.org with **Data and Insights Researcher** in the subject line. Applications will be reviewed on a rolling basis and accepted until the position is filled or until December 1st,2024. Job offer will be contingent on a satisfactory credit and background check. Due to the high volume of applications, only those selected for further discussion will be contacted. Please, no phone calls.

Women's Funding Network is 501(c)(3) organization and an equal employment opportunity employer. We are committed to creating and evolving a work environment that attracts the full spectrum of races, ethnicities, national origins, ages, sexual orientations, gender identities, beliefs, religions, faiths and ideologies, cultures, socio-economic backgrounds, levels of physical ability, parents and caregivers.

ABOUT WFN
We believe that when philanthropy invests in women's foundations and gender justice funders, we empower a deeply intersectional movement that fights for policies and standards across lines of race, class, and gender. WFN is the largest philanthropic alliance in the world dedicated to advancing the essential role of these funders in the unwavering fight for gender equality and justice. Our mission as a global alliance is to provide strategies, research, and resources that support the critical agency and influence of women's foundations and gender justice funders in the movement for equality, justice, and power for all.

OVERVIEW
The Data and Insights team seeks to leverage data about our member network in the context of the philanthropic sector. As a member of a collaborative team, the Data and Insights Researcher works on WFN's research agenda, building knowledge about our network's scope, equity, economics, and impact within the broader context of feminist philanthropy. The Researcher contributes to all aspects of research projects, including

creating research hypotheses and proposals, designing surveys, cleaning and importing data, conducting analyses and visualizations, writing results, and disseminating findings.

RESPONSIBILITIES

- Work with a team to formulate and answer research questions about WFN and feminist philanthropy using quantitative and qualitative data from a variety of sources
- Identify and employ strategies to retrieve, analyze, and summarize quantitative data about nonprofit organizations and grantmaking.
- Use research results to write reports, fact sheets, blogs, and other knowledge resources to share learnings about the sector.
- Interpret and explain complex data in a way that is accessible to a broad and varied audience.
- Administer WFN's annual member survey and analyze the data.
- Conduct literature reviews.
- Collect, clean, and code qualitative and quantitative data.
- Respond to internal and external research requests.
- Work with the Communications team to develop content related to research projects, including social media and press releases.
- Occasionally, present research findings to internal or external audiences via webinars and at conferences.

SKILLS NEEDED TO BE SUCCESSFUL

- B.A./B.S. in a related field (e.g., economics, statistics, data science, public policy, philanthropy, nonprofit leadership) with minimum three years professional research experience. Advanced degree highly preferred. Equivalent experience will also be considered.
- Preference for working in a strongly collaborative, multi-disciplinary environment.
- Knowledge of research methods and principles of statistics.
- Experience with advanced statistical modeling and/or data science techniques (e.g., network analysis, latent class analysis, random forest).
- Demonstrated ability to conduct statistical analysis using Python or R.
- Aptitude and willingness to learn new applications as opportunity and need develops.
- Excellent written and verbal communication skills.
- Ability to explain research methods, results, and social impact to a mainstream audience. Primary author in published research and articles highly preferred.
- Knowledge of Office 365 applications; proficiency in Excel.
- Exceptional attention to detail, strong problem-solving ability and logical reasoning skills, and the ability to detect anomalies in data.
- Strong organizational and planning skills, with ability to juggle multiple projects with competing deadlines.
- Willingness to perform other duties and special projects as needed/requested.
- Sensitivity and respect for racial, gender, sexual orientation, and cultural differences.

DESIRED EXPERIENCE

- Research-focused graduate degree in related field or related experience.
- Experience working with large data sets
- Experience with relational databases (e.g., Salesforce)
- Experience with data visualization (e.g., Tableau).

- Experience publishing research (in either academic or applied outlets). Primary author in published research and articles highly preferred.
- Familiarity with research and data on nonprofits and philanthropy.
- Experience working with nonprofits and/or mission-driven work